



# TRANSFER OF PLAYER'S REGISTRATION RIGHTS

A club may request in writing for a transfer of the registration rights of a player from another club. The club receiving the transfer request must acknowledge receipt of the request within seven days.

If the transfer request is rejected, the club shall notify of the rejection in writing.

## 1. Letter of Clearance

- 1.1. Clubs requesting for a transfer must obtain a letter of clearance from the club receiving the request.
- 1.2. The letter of clearance must state explicitly that the club agrees to the transfer and declare the agreed compensation terms if any.
- 1.3. All letters of clearance must be type-written and signed by the official club representative.

## 2. Transfer Application Form

- 2.1. Once both clubs agree on the terms of transfer, the requesting club shall complete the transfer application form. This form shall be signed by the player and official representatives from both clubs.

## 3. Transfer Application Process

- 3.1. To complete the transfer, the requesting club must submit the following to BAS office:
  - 3.1.1. Completed and signed transfer application form
  - 3.1.2. Copy of the letter of clearance
  - 3.1.3. Administrative fee of SGD 50 for each transferred player
- 3.2. Any terms of compensation shall also be declared on the transfer application form. BAS is to be informed of the compensation in all cases where compensation is agreed.
- 3.3. BAS may not grant the transfer until all required documents are submitted.

## 4. Invalid Transfers

- 4.1. Any transfer having taken place without the submission of the required documents by the requesting club will be deemed invalid. In this instance, a club registering the player and/or allowing the player's participation in competitions shall be liable to a sanction.
- 4.2. A sanction may also be imposed on the player involved in the illegal transfer.

## 5. Loans

- 5.1. A player can be a member of one club but loaned to another club for a defined duration and competition.
- 5.2. The club must request for a letter of clearance from the club which holds their registration rights and the terms of the loan must be explicitly stated. The duration of loan and competition that the player will be participating in for the club must also be stated in the letter of clearance.
- 5.3. Players on loan are not permitted to play against the club which holds their registration rights, unless it is stated otherwise in the letter of clearance.
- 5.4. To complete the loan, the requesting club shall submit the following to BAS office:
  - 5.4.1. Completed loan application form
  - 5.4.2. Copy of the letter of clearance
  - 5.4.3. Administrative fee of SGD 50 for each loaned player
- 5.5. Registration rights of a player cannot be transferred to the club requesting for loan.
- 5.6. For each competition, each team shall be allowed a maximum of three players whom they have acquired by loan. Uniformed groups are exempted from this ruling.
- 5.7. Clubs shall be obligated to loan their Full-Time National Servicemen (NSFs) to the uniformed groups upon their request for the duration of a competition.